

# Assistant Director, State Policy

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## About Physicians:

Physicians for Reproductive Health (PRH), a network of doctors across the country, works to improve access to comprehensive reproductive health care. We do this by mobilizing and educating clinicians, speaking with the media, and advocating with our policy makers to achieve a vision of person-centered health care that is safe, supported, and accessible. The current social and political climate will require that PRH remains steadfast in confronting attacks on access to reproductive health care and related progressive issues, yet nimble and creative in responding to those assaults.

- We bring the physician's distinctive voice to discussions about and debates over reproductive health care, ensuring that the people we serve are centered and prioritized.
- We provide leadership and tools so that physicians can speak up and take action to advocate for the communities they care for.
- We use scientific expertise, medical evidence and lived experience to influence legislation, medical practice, and public opinion.
- We advocate for comprehensive reproductive health as a core part of all medical curricula.
- We train doctors to educate their colleagues and other health professionals on best practices in reproductive and sexual health care.
- We offer the strength of our network to physicians all over the world.
- We work to ensure that equity and justice is the foundation of our work, including a commitment to racial justice and it is applied to organizational operations, including internal processes and infrastructure.
- We maintain a workplace culture that attracts, retains, and motivates a diverse staff, deepening and strengthening a culture of inclusion and equity within the team and across the entire organization.

To learn more about PRH, please visit us on the web at [www.prh.org](http://www.prh.org).

## Position Summary:

The Assistant Director of State Policy is part of the Public Policy and Community Support (PPCS) Team. They provide leadership for PRH's state advocacy activities. The Assistant Director of State Policy works with PRH's national network of physician advocates to bring the medical perspective to policy makers, and allied state and local organizations in their own communities in order to shape and influence policy to expand access to reproductive health care. They will work closely with all staff and, in particular, the Vice President of Public Policy and Assistant Director of Public Policy, to design, implement, and support advocacy activities to advance access to comprehensive sexual and reproductive health care. This is a full-time overtime exempt position. This position will be fully remote; open to candidates in the United States

**Reports to:** Vice President, Public Policy & Strategic Partnerships

### Position Duties Include:

- Recommend, lead, and implement strategies to engage PRH's network in states and municipalities
- Partner with diverse state, local and national coalitions; participate and lead in strategic coalitions; and identify new collaborative opportunities
- Track state legislation relevant to PRH's priorities
- Draft fact sheets, action alerts, testimony, talking points, position papers, and other state policy related documents including web site content
- Create toolkits for state policy engagement
- Plan and execute state advocacy days and/or other mobilization activities as needed
- Review and support drafting of press statements, fundraising appeals, op-eds, talking points, and LTEs about state policies
- Serve as the state policy expert to staff and board members including providing content for reports and grants
- Identify opportunities for advocacy at the state and local levels for members of the PRH network including fellows of the Leadership Training Academy
- Collaborate with other PRH staff to develop and/or provide advocacy trainings and webinars to our network and partners
- Other duties as assigned

### Qualifications/Requirements:

- Minimum of 3-5 years of advocacy experience in women's health policy or related field; advanced degree in law, public policy, public health or related field preferred, but not required
- Experience educating policy makers in state or local government
- Familiarity with state and local based organizing and mobilization strategies
- Strong analytical, research, writing, and public speaking skills
- Ability to work in coalition with other organizations on a variety of reproductive health care issues
- Experience applying the reproductive justice framework
- Ability to use social media to communicate about policy issues
- Creative/inventive thinker
- Willingness to be flexible
- Ability to work independently and collaboratively
- Comfortable with telework technologies
- Ability to travel occasionally as assigned
- Ability /to represent PRH at external meetings and conferences
- Demonstrated commitment to reproductive health, rights, and justice

### Compensation and Benefits:

This is a full-time overtime exempt position, with a starting salary of \$70,000.00. PRH offers a remote working environment with a flexible 35-hour work week. Additionally, PRH offers medical (including sponsored dependent and family plans), dental and vision insurance, generous vacation, sick, and holiday policies, 401k retirement plan with company matching contributions, and parental leave benefits.

**To Apply:**

To apply, please email your CV and cover letter to [recruiting@prh.org](mailto:recruiting@prh.org). Applications are reviewed until the position is filled. Please indicate "Assistant Director, State Policy" in the subject line. No phone calls, please. HR will only contact successful candidates. Applications are reviewed until the position is filled.

*Physicians for Reproductive Health is an equal opportunity employer, committed to attracting, developing, and retaining exceptional people. We welcome and safeguard applicants and employees from discrimination for all positions on the full spectrum of education, experience, age, race, creed, color, national origin, pregnancy, sexual orientation, gender identity, religion, disability, gender expression, ancestry, marital status, parental status, veteran status or other military status, citizenship status, genetic carrier status, genetic information, or other non-merit based factors and characteristic protected by federal, state, or local law.*